



Uganda Hotel and Tourism Training Institute

October 1st 2024

ACADEMIC AMNESTY GRANTED BY UGANDA HOTEL AND TOURISM TRAINING INSTITUTE

Pursuant to the amended Uganda Hotel and Tourism Training Institute (UHTTI) Academic Policy of 2024, students admitted to the Institute from 2007 to 2018 who were unable to complete their academic programs are invited to apply for academic amnesty. This amnesty allows these students to rejoin the institute and fulfill all outstanding requirements necessary for graduation, which may include retaking failed courses, completing missed field trips, finishing incomplete internships or projects, among other requirements.

Eligibility Criteria for Amnesty

1. **Registration Status:** Only students who were fully registered with UHTTI at the time they discontinued their studies are eligible.
2. **Academic Standing:** Students with a Cumulative Grade Point Average (CGPA) below 1.5 for three consecutive semesters are not eligible.
3. **Attendance:** Students must have attended at least three consecutive semesters.
4. **Current Availability:** Students who are unable to attend classes or meet the full demands of the academic program are ineligible.
5. **Course Attempts:** Any student who attempted a course unit three times without attaining the pass mark is not eligible for amnesty.
6. **Specified Study Period:** Only students admitted to the Institute within the study period indicated above (2007 – 2018) are eligible.
7. **Program Level:** Both certificate and diploma students are eligible to apply for amnesty.

Application Procedure

1. **Application Submission:** Affected students must apply in writing, through their respective Head of Department to the Academic Registrar. The following documents must be attached:
 - o Institute admission letter
 - o Institute identification card
 - o Official transcript or testimonial of results, signed by the Academic Registrar
 - o Financial statement from the Finance Department
2. **Notification of Resumption:** Applicants will be notified regarding the dates and conditions for resuming their studies.

Academic Registrar

A. L. C.

